

NATIONAL JUVENILE JUSTICE NETWORK

Communications Intern, Summer 2021 (Remote)

Are you passionate about justice system reform? Want to use your communications and technical skills to develop the channels to improve outcomes for children and youth involved in the justice system?

The National Juvenile Justice Network (NJJN) is looking for a passionate, dedicated, and self-motivated Communications Intern to join our work to ensure that all youth who interact with the justice system are treated fairly. The candidate must be an undergraduate or graduate-level student with interest in nonprofit or cause-related communications as demonstrated by coursework, previous work experience or a combination of the two. Students majoring in social work, social sciences, public administration, communications, journalism, public relations, or education are encouraged to apply.

A successful NJJN Communications Intern shall use research and writing skills, plus communications experience to support a wide variety of NJJN's activities, including:

- Contributing content to NJJN's social media platforms - Facebook, Twitter and Instagram pages
- Organizing webinars and social media Live streams (e.g. Instagram and Facebook LIVE)
- Interviewing members for newsletters and website content
- Writing newsletters articles
- Creating graphics for NJJN's digital use
- Assisting with various tasks for NJJN's annual gathering.
- Other relevant duties as assigned

Qualifications

The intern must be able to demonstrate:

- Excellent communication skills
- Excellent writing skills with experience writing for non-academic audiences (i.e. school newspaper or public relations)
- Experience contributing content or managing social media profiles for a community organization or school club. Interest and/or experience in building social media engagement through Twitter chats, Facebook and Instagram Lives, IG Stories, IG Reels and other engagement activities a plus.
- Working knowledge of graphic computer programs, such as Adobe Premiere, Adobe Photoshop or similar programs
- Working knowledge of online graphics programs like Canva

- Must be able to work independently and adapt to remote supervision but can also work in a collaborative team environment and think creatively about all assignments
- Experience or coursework in the field of youth justice is preferred but not required.

Interested candidates should submit a cover letter, resume, and 2-3 page writing sample to info@njjn.org with “Communications Intern” in the subject line. The position is available for the summer. Start and end dates are flexible. The selected intern is expected to commit to approximately 10-15 hours/week. More information about NJJN can be found at www.njjn.org. This is an unpaid internship.